



Publication Standards

INTRODUCTION

Revista de Ciencias Médicas de Pinar del Río is a specialized electronic publication of the province of Pinar del Río with the purpose of socializing scientific information from research carried out in the field of health or sciences linked to it, experiences in the teaching-learning process, and other relevant activities in the development of public health at the university and its scenarios in the provincial network of institutions. Each issue is published in electronic version on the magazine's website <http://www.revcmpinar.sld.cu> once published; it is available to interested parties through the Open Journal Systems OJS and can be reproduced by other means. Being covered by the open access policy of a scientific publication, it will require citing its origin without modifications to the original text, recognizing authorship.

In the Journal of Medical Sciences of Pinar del Río, authors can publish editorials (at the request of the editor), letters to the editor, original articles, brief communications, case presentations, among others, as long as it is relevant information for the development of the journal. scientific activity in the province and outside it in accordance with the purpose of sharing with the international scientific community.

Revista de Ciencias Médicas de Pinar del Río only accepts manuscripts that have not been previously published, nor are they being evaluated for possible publication in another journal. If an article is published totally or partially on the web pages of an event or conference, on a preprint server (SciELO Preprints, PMC, Plos, MedRxiv) or academic social network (ResearchGate), the editorial office must be informed.

The works are selected and reviewed by external reviewers and a scientific committee through double-blind peer review arbitration management, however, the journal is open to open peer review as long as the parties involved (authors, reviewers and editors) give their consent. The manuscripts and their authors receive appropriate ethical treatment in the editorial process and rejections are reported to the authors.

Revista de Ciencias Médicas de Pinar del Río is indexed in: DOAJ, REDIB, Medigraphic, Latindex 2.0, ROAD, SeCiMed, BASE, CUMED, GFMER, Virtual Health Library, WorldCat, Google Scholar, LILACS, HINARI, University of Zurich, GENEVA, Scielo Cuba, Scielo Citation Index, EBSCO among other libraries, indexes and repositories.

AUTHORSHIP

According to the recommendations for the conduct, reporting, editing and publication of academic works in medical journals, published by the International Committee of Medical Journal Editors (www.icmje.org), an "Author" is one who meets all the following conditions:

1. Substantial contributions to the conception or design of the scientific research/work; or the acquisition, analysis and interpretation of data.
2. Write/prepare the final report or critically review its content.
3. Approval of the final version of the report that will be published.
4. Be accountable for all aspects of the work to ensure that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

COPYRIGHT NOTICE

Those authors who have publications with this journal accept the following terms: The authors will retain their copyright and will guarantee the journal the right of first refusal publication of your work, which will simultaneously be subject to the Creative Commons Attribution License (CC-BY-NC 4.0) that allows third parties to share the work as long as its author and its first publication in this journal are indicated.

The authors may adopt other non-exclusive license agreements for the distribution of the version of the published work (for example: depositing it in an institutional telematic archive or publishing it in a volume in the same way and upon recommendations from the Editorial de Ciencias). Medical (ECIMED), authors must declare in each article their contribution according to the CRediT taxonomy (contributor roles). This taxonomy includes 14 roles, which can be used to represent the tasks that contributors typically perform in scientific academic production. Be consulted in monograph) provided that the initial publication in this journal is indicated. Authors are allowed and recommended to disseminate their work through the Internet (e.g., in institutional electronic archives or on their website) before and during the submission process, which can produce interesting exchanges and increase citations. of the published work. (See the effect of open access).<https://casrai.org/credit/>

PRIVACY STATEMENT

The names and email addresses entered in this magazine will be used exclusively for the purposes stated by this magazine and will not be made available for any other purpose or to any other person.

DIGITAL IDENTIFIER (ORCID)

The Open Researcher and Contributor ID (ORCID) is a unique 16-digit identifier that aims to provide researchers with an unambiguous author code that clearly distinguishes their scientific production and avoids related confusion. with scientific authorship and the existence of coincident or similar names; Therefore, its use has become a mandatory requirement for scientific publications and communications.

ORCID also provides a place to register works and other data, which can be shared and linked with other identification systems such as (ResearcherID, ScopusID, Publons, among others). If your ORCID has not yet been created, you can do so at the following link: <https://orcid.org/>

DATABASE

The **Journal of Medical Sciences of Pinar del Río** promotes the openness of research data, for which authors are invited to publicly post and reference the data used in their research, so that in this way they can be shared and reused, which favors the transparency and credibility of the research science. In addition, each original article, as well as brief communication, must be accompanied by the analyzed database (upload as complementary material), in a modifiable format for Excel (.xlsx or .xls) or SPSS (.sav).

ETHICAL PRINCIPLES

Works sent to **Journal of Medical Sciences of Pinar del Río** They must have been prepared in compliance with international recommendations on clinical research with people and laboratory animals (Declaration of Helsinki of the World Medical Association). In addition, they must have been approved by the Ethics Committee and the Scientific Council of the institution. The undersigned authors accept the responsibility defined by the International Committee of Medical Journal Editors (www.icmje.org).

The articles and opinions published in the magazine are the exclusive responsibility of the authors and do not necessarily reflect the of the institution nor its editorial board. Any ethical violation related to the document or process will be resolved using the protocols established by the International Committee on Ethics in Scientific Publication (COPE) (<https://publicationethics.org/resources/guidelines>), as well as what is established in the Ethical Principles set out on the journal's website (www.revcmpinar.sld.cu).

THE MAGAZINE'S ANTIPLAGGERY POLICY

The authors are asked to declare, through the letter of originality and transfer of rights, that they have the moral rights over it and that it has not been sent for review nor is it published, partially or totally, in any other national or foreigner. If it has been deposited on a preprint server or at a conference, this must be clarified upon submission. The signatories will be solely responsible for ensuring that their contribution meets these requirements.

The editors of the journal carry out the plagiarism detection process using the StrikePlagiarism and Turnitin systems before being accepted or rejected in the editorial process. In addition, the editors will use them before beginning the process of editing and correcting the articles and will check the bibliographic references to detect possible plagiarism. If the percentage of similarity between texts is greater than a 20%. It could be plagiarism, in this case they will contact the authors of the work to clarify the circumstances or consider its rejection.

If a previous version of an article has been previously published, this must be expressly indicated in the notes. The new version must have substantial new features and be motivated

to recover. The journal will reject articles that are plagiarized, informing the authors and their institutions; as well as establishing regulations for the authors involved for their access to the journal.

OPEN ACCESS POLICY

This magazine DOES NOT APPLY CHARGES FOR PROCESSING OR PUBLISHING ARTICLES. Complies with the declaration of open access to information; to reproduce an article, it is necessary to acknowledge the authors, not modify the text and mention its availability on the site. <http://www.revcmpinar.sld.cu/>

PUBLICATION FREQUENCY

Journal of Medical Sciences of Pinar del Río follows a continuous publication model, that is, it adds articles to the issue throughout the period. The number of articles per issue may vary depending on the editorial flow; an annual volume will always be published.

GENERAL INSTRUCTIONS

All manuscripts must necessarily conform to the publication standards (Table 1), otherwise they may be rejected without undergoing peer review.

The metadata of each of the authors, as well as those referring to the article, must appear on the journal's website (www.revcmpinar.sld.cu/):

- Full name(s) (Adrián Alejandro and not Adrián A.)
- Surnames. Place hyphen (-) between last names ()
- Individual mail
- ORCID identifier
- Institution
- Country
- Conflict of interest
- Bibliographic summary
- Title and summary in the original language of the submission
- Bibliographic references

Although a maximum number of words is established for each type of article, the editorial team will be flexible with the length of the manuscripts depending on their quality and scientific impact.

The format will be the following:

- Sheet type: letter (21.59 x 27.94 centimeters)
- Margins: all margins 2.5 centimeters
- Font: Verdana
- Font size: 10 points
- Line spacing: 1.15
- Alignment: Justified
- Space between paragraphs: 1 enter

Each of the sections of the manuscript must be appropriately headed (SUPPORTED CAPITAL LETTERS AND BOLD), but no page breaks or separate pages should be used except for tables (see corresponding sections). Italics will only be used for words or phrases in other languages, names or phrases in Latin, the subsections will be indicated in bold.

Our instructions are based on the recommendations contained in the uniform requirements for preparing manuscripts submitted to biomedical journals, from the International Committee of Medical Journal Editors. In addition, it uses the Vancouver style.

Each item will be uploaded to the system in the following way:

- Main Document: the entire text or "body" of the manuscript that does not include the first page, figures or supplementary material. This main document should not contain any identifying information of the authors. To facilitate the work of the Editorial Committee, the title (in Spanish or English) will be included before the abstract.
- Supplementary files:
 - ✓ Documentation requested
 - ✓ Database in Excel and/or SPSS (Mandatory in original quantitative articles and brief communication)

FIRST PAGE

- Title in Spanish (up to 160 characters), including spaces. Avoid using quotation marks, abbreviations or acronyms, full stops or the word "Title".
- In two spaces, complete names and surnames of all the authors are placed, with the successive Arabic number in superscript, ordered according to their participation, one after the other and separated by a comma.
- Next to each name the ORCID identifier will be placed as a mandatory element. (www.orcid.org)
- Following three spaces, the superscript Arabic number will also be used as appropriate for each author, indicating the institutional affiliations of each one (NOT POSITIONS OR DEGREES OF STUDY AND/OR SCIENTISTS). Following the scheme: University. Faculty/Hospital/Polyclinic/Other institution. City, Country.

Example:

¹ <http://orcid.org/0000-0000-0000-0000>,

¹ Pinar del Río University of Medical Sciences. Faculty of Medical Sciences "Dr. "Ernesto Che Guevara de la Serna". Pinar del Río, Cuba.

- Corresponding author (email).
- If the research is a clinical trial, its registration and verification number must be stated.

Table 1. Summary of the general rules that manuscripts submitted to the Revista de Ciencias Médicas de Pinar del Río must comply with.

Item Type	Item Features					
	Title (characters)	Authors	Summary	Length (words)*	Bibliographic references	Figures + tables
Editorial	They are requested by the Editorial Committee of the magazine					
Letter to the editor	160	2	Does not require	1 500	Up to 6	2
Original Article		6**	Structured (250 words)	4 500	From 15 to 20	6
Brief Communication		4		2 500	Up to 15	3
Review Article		3		5,000	From 23 to 30	5
Case Presentation		4		2 500	From 13 to 15	4

*Not counting the front page, summary, tables, and references.

**Articles may contain a greater number of authors, as long as their contributions are substantial and justified.

SUMMARY

Summaries (except case presentations) must be structured in Introduction-Objective-Methods-Results-Conclusions. The case presentations will be structured: Introduction-Case presentation-Conclusions. They should not present abbreviations or references. Maximum limit of 250 words and must be written in the past tense. The summary in Spanish and English is necessary.

Keywords

Separated by a semicolon (;), and each word must begin with a capital letter. They must be concrete and representative of the semantic content of the document, both in the main and secondary contents. They should contain between 3 and 10 key words or phrases. It is recommended to use the DeCs thesaurus. (Descriptors in Health Sciences) <http://decs.bvs.br/E/homepagee.htm>.

BIBLIOGRAPHICAL REFERENCES

The Vancouver Standards will be used for bibliographic references in the same way for citations, with the use of the numerical system in order of appearance, using Arabic numerals, in superscript, in parentheses and after the punctuation mark. Summaries are not accepted as references, nor are unpublished observations or texts that cannot be accessed by a reader. http://bvs.sld.cu/revistas/recursos/vancouver_2012.pdf

Citations will be accepted from published documents with more than 75% updating (last five years of the study) of the total referred to, where 50% is from the last three years. The bibliography will be sent as normal text, without using codes from bibliographic management programs.

Bibliographic references consulted online must contain the URL, publication dates and consultation access, which allow editors, firstly, and readers at the time, to be able to access the referred article. They should be written like this:

Medical Magazine: Authors. Article title. Magazine. Year; Volume: Pages.

Up to six authors, all of them are included; if there are more than six, the first six will be included and the Latin particle "et al" will be added.

Example:

• Moreno-Martínez S, Aladro-Miranda IF, Ibargollín Hernández RS, Vega-Fleites LF, Nodarse-Valdivia JR, Lara-Pérez NR, et al. Circumflex angioplasty in a patient with double anterior descending artery type IV. Proposal to update the Spindola-Franco classification. Arch Cardiol Mex. 2012; 82:297-302.

Medical Journal in electronic format:

• Dorantes Sánchez M, Bazán Milián M. Cardiotoxicity induced by anthracyclines. Univ Méd Pinareña [Internet]. 2020 [cited 05/01/2020]; 16(2):e425. Available in: <http://www.revgaleno.sld.cu/index.php/ump/article/view/e488>

Book chapter: Authors of the chapter. Chapter title. In: Editors. Book title. Edition. City: Publisher, Year; Pages.

Example:

• Valencia Serrano FM, Moreno Martínez FL. Pressure guide in intermediate lesions of the left main coronary artery and tandem coronary lesions. In: Gómez Menchero AE, Sánchez González C, eds. Manual of intracoronary diagnostic techniques. Madrid: Ergon; 2014. p. 89-97.

Book: Cite specific pages, if applicable.

Example:

• Calvo DM, Cires M, Cruz MA, Delgado I, Freijoso E, Pérez J, (et al.). National drug formulary. City of Havana: Editorial Ciencias Médicas, 2003; p. 293-6, 302, 325

TABLES

They must be prepared in Web Table 1 format. They will be listed in order of appearance (Table 1, 2, 3...). A title representative of the content must be placed. Rows containing titles should be bold. If in a cell, the value is 0, the hyphen (-) should not be used, this will be reserved for when it is

impossible to determine (Ex: prostate cancer in women). At the end of the table the source of the data will be stated, as well as the necessary abbreviations. Tables in figure format are not accepted.

FIGURES

Includes graphs, drawings, photos and images obtained directly from diagnostic imaging equipment. They must be unpublished, otherwise they must have the corresponding reproduction permission and clearly state the original source.

They will be sent in digital format (JPEG, PNG, BMP or TIFF), with a resolution sufficient to guarantee the quality of your printing (not less than 300 dpi).

They will be arranged with Arabic numbers according to their order of appearance in the text. Graphic elements, symbols, letters, etc., must be of sufficient size to be clearly identified when reduced (manual lettering will not be accepted, except for excellent works). Special details are indicated with arrows, asterisks and arrow heads, using maximum contrast with respect to the figure.

The tables and graphs must be placed in the results section after commenting on them.

Decimal numbers are written with a comma instead of a period and those with a percentage sign must have a brief separation from the sign.

INCORRECT EXAMPLE: 2.35% CORRECT EXAMPLE: 2,35%

SUPPLEMENTARY MATERIAL

Authors can submit supplementary material (applications, images or audio files) to improve their article. The supplementary material will be published online as you submitted it (Excel or PowerPoint documents will appear online as such). Please submit the material along with the manuscript and provide a brief descriptive text for each of the files. Yeah

If you want to make changes to the supplemental data at any stage of the process, you must submit a new updated file with the corrections, and not simply annotations in the original file. Be sure to disable the "Track Changes" tool on Microsoft Office files, otherwise they will be displayed when they are published as supplemental material.

SECTIONS AVAILABLE TO THE AUTHOR

EDITORIAL

LETTER TO THE EDITOR

LETTER TO THE EDITOR

ORIGINAL ARTICLE

REVIEW ARTICLE

BRIEF COMMUNICATION

CASE PRESENTATION

ARTICLE ON HUMANITIES, SOCIAL AND PEDAGOGICAL SCIENCES IN HEALTH

SECTION POLICIES

EDITORIAL

Scientific publishers. They represent a rigorous update or an interesting clarification on a certain topic.

Opinion editorials. They collect socio-scientific points of view or positions from the scientific community on a certain topic of common interest to researchers and health professionals. Its length may reach up to four pages without including figures or tables.

They are requested by the editorial committee. If an author wishes to propose one, he must contact the Editorial Committee. It can only be signed by one author, who is recommended to send a photo, which can be published with the publisher.

LETTER TO THE EDITOR

Letter to the editor constitutes a brief comment in agreement or disagreement, mainly the latter, with aspects contained in published works and that may be related to concepts, methodologies, interpretations, results, or other aspects of those already published in the Journal of Medical Sciences of Pinar del Río.

They can be motivated by issues binding on the mission of the journal for the development of public health as long as the letters allow the exchange of ideas and opinions between authors and readers of the journal, this activity being as interesting as the original article triggering the exchange of correspondence. .

They must be dynamic and offer the journal added value by allowing the scientific community to publish a brief result of a research, present results from an original article, not yet published, or an original article that promotes reanalysis of data already available and its subsequent explanation. In letter format, or develop opinions, ideas and hypotheses that are shown to the scientific community and health professionals.

Letter writing rules. The title must be informative and concessions not accepted in other original articles are allowed. They can be striking, in an interrogative, exclamatory way or through the use of wordplay. It must begin with an explicit and clear reference in relation to the fact that motivates it, be it the article that appeared in the magazine or another cause, and from there an expository outline and in a progressive manner. The following paragraphs should be the argument for or against; or additional comments regarding the reason for the letter.

If original data are to be presented, the main characteristics of the methodology must be explained in a very summary manner (more summarized than in the original article). The following paragraphs should include the discussion of the reasoning or data provided and end with a final paragraph as conclusions. One author is recognized although, depending on the purpose, up to two are accepted. The length of the letter will be up to two pages, up to 1,500 words maximum. If necessary, up to six current bibliographic references are accepted.

LETTER TO THE EDITOR

Letter to the Editor will have a similar structure and writing methodology to Letter to the Editor.

ORIGINAL ARTICLE

It will include the following order: (1) front page, (2) abstract [in the original language of the article] and keywords, (3) introduction that ends with the objective, (4) methods, (5) results [including the figures and tables] (6) discussion, (7) conclusions [which may be included as the final paragraph of the discussion], (8) financing, conflict of interest and authorship contribution [by the CRediT methodology], (9) bibliographic references .

- Conduct OBSERVATIONAL studies per the Strengthening the Reporting of Observational Studies in Epidemiology statement ([STROBE](#)). Articles of systematic review or that contain meta-analyses must be developed using the Preferred Reporting Items for Systematic Reviews and Meta-Analyses declaration format ([PRISM](#)). For health economic evaluations, use the guide [CHEERS](#), and for clinical trials use the guidelines [CONSORT](#)

Introduction: brief and provide only the explanation necessary for the reader to understand the text that follows. Address the background, as well as epidemiological, incidence or prevalence data. It should not contain tables or figures. You should finish your writing with a last paragraph that clearly states the objective of the work.

Methods: identify the classification of the type of study proposed. The universe and the sample clearly and the way of selection of the subjects (observed or who participated in the experiments: patients or laboratory animals, including controls). Mention the methods used, if using measuring devices, reagents or equipment (name and address of the manufacturer in parentheses and its calibration or quality control standard), so that what you are measuring or weighing is valid, and the procedures with sufficient details so that other researchers can reproduce the results.

Provide references to accredited methods, including those of a statistical nature only when it is a method not widely known to readers and briefly explain methods already published but not well known; Describe new or substantially modified methods, stating the reasons why they were used and evaluating their limitations. Accurately identify the medications and chemicals used, without forgetting generic names, doses and routes of administration.

- It is not unnecessary to express in the text if it was processed in Word or that the tables and graphs were made in Excel or another tabulator, nor is it necessary to write that tables and graphs were used for better understanding.

When reporting on experiments on human subjects, laboratory animals, or others, indicate whether the procedures followed were in accordance with the ethical standards of the committee (institutional or regional) that oversees experimentation on human subjects or with the 1975 Helsinki Declaration, as amended. in 1983.

Sometimes detailed descriptions or photographs of individual patients, either of the whole body or parts of the body (including physiognomic features) constitute key documentation in medical journal articles. The use of such materials can lead to the patient's identity being revealed, sometimes even indirectly, through a combination of seemingly innocuous data. Patients and their families have the right to anonymity in published clinical documentation. Details that could identify patients should be avoided unless essential for scientific purposes. Covering eyes in patient photographs may be insufficient protection of anonymity.

If the identification of patients is unavoidable, their informed consent must be obtained, so the notification of informed consent will be attached to the submission at the time of uploading the manuscript to the system. Patient data will not be modified in order to protect their anonymity. It must be written in the past verb, impersonal voice.

Results: It is a fundamental part in the publication of scientific articles. In some works, a large number of results are obtained, which forces the author to select the most important ones according to their objectives. The first way to present them is the text. Tables, graphs and illustrations will be used as an alternative to express the results following a logical sequence and not beyond those necessary (maximum of six in total). Avoid repetitions in the text of data from tables, charts, or illustrations that the reader has at their disposal, highlight or summarize briefly and clearly only the most important observations without reading them to the reader. It must be written in the past verb, impersonal voice.

Discussion: The author will discuss the results of the research in logical order to its objective, with emphasis on new and important aspects of the study and the conclusions derived from them. He does not repeat in detail the data or other information already presented in the previous sections.

Show the relationships between each result and the facts you presented. State your own opinions on the topic.

Explain in the discussion the significance of the results and their limitations, including their implications for future research. Relate observations to those from other relevant studies using updated citations. Link the conclusions to the objectives of the study, but refrain from making general statements and drawing conclusions that are not fully supported by the data.

Do not claim any type of provenance or mention work that is not completed. Propose new hypotheses when there is justification for it, but clearly identifying them. This section includes, along with the discussion, the conclusions that will be summarized about the particularity of the work, which should be inferred in the discussion. Conclusions are presented as part of the discussion, usually at the end, which are only presented as a section in the summary at the beginning of the article.

Acknowledgments: They are not essential. Among other reasons, you may specify the collaborations that need to be recognized but that do not justify the status of authorship, such as the general support of the head of the department, recognition for the technical help received or for the material support, specifying the nature of the same, and financial relationships that may give rise to a conflict of interest.

People who collaborated intellectually on the article but whose participation does not justify authorship can be cited by name, adding their function or type of collaboration; for example, "scientific advice," "critical review of the study proposal," "data collection," or "participation in the clinical trial." These people must grant their permission to be named or at least know it and give their consent. It is the responsibility of the authors to obtain written authorization from the people mentioned by name in the acknowledgments, as readers may infer that they support the data and conclusions, and will assume shared responsibilities in the event of any conflict.

BRIEF COMMUNICATION

Brief communications are scientific articles that are not very extensive, with the objective of making known a hypothesis, or partial results of a research, which needs to be made known to the scientific community, they include Summary, Introduction, Objective, Methods explaining the essential elements for the development of the work, Results if any, a Discussion that should not be very extensive expressing its essential elements, Conclusions and bibliographical references.

REVIEW ARTICLES

This type of article offers a critical evaluation of published works, collecting, analyzing and synthesizing the current state of a particular topic. The purpose of the review, sources and methods of searching for references must be indicated.

The article must include: Title, Summary, Introduction, Development and ended in the Conclusions of the review. Optionally, the work may include tables and figures. Review articles must be prepared with the most up-to-date bibliography possible on the topic addressed in their online access. The introduction should be broad, excluding material and methods (unless it presents original data).

The Methods section will include the methods used, the databases and the search strategies; as well as the criteria used for the selection of the cited articles. It does not require results, but it should expand the discussion as a secondary article that it is.

Its fundamental characteristic is to use a greater number of bibliographic references that are as current as possible, it must contain 23 to 30 citations, and they are usually long, between 10 and 50 pages or up to five thousand words without bibliographic references.

The review article, although it sometimes contains new data, aims to examine previously published bibliography and place it in a certain perspective, offering a critical evaluation of the object of study and must reach important conclusions for the reader, based on the works analyzed.

CASE PRESENTATION

They are articles that describe one or several clinical cases of exceptional observation or novelty, an aspect of a previously known disease or syndrome, which represents a contribution of special interest to the knowledge of the topic or process described in current global events. Before writing a report or case presentation, one should check the international literature to see if it has value as

a publication. Brevity will be the fundamental characteristic of this type of article. Its structure includes Summary – Introduction – Presentation of the case – Discussion and bibliographical references.

The maximum length of the text will be up to five pages, or 2,500 words, and between 13 and 15 bibliographic references will be cited with their corresponding URLs and current events (see original article).

ARTICLES FROM HUMANITIES, SOCIAL AND PEDAGOGICAL SCIENCES IN HEALTH

Its purpose is to disseminate innovative topics, of great use and importance for the scientific community in relation to non-medical sciences but that contributes to and favors the development of health sciences from multiple angles. They will be taken into account by our editorial team whenever the articles show an explicit relationship with the area of health. The style and methodology to follow for these articles correspond to what is described in Review Article and Original Article.

SHIPPING PROCESS

The process of submitting articles will be carried out completely online (from the journal's Internet space) with the authors filling out all the metadata available for this purpose. Electronic submission saves time and mail costs and facilitates the handling of the manuscript in the different phases of the editorial process (for example, when sending it to external reviewers). To submit a manuscript electronically, you must consult and follow the instructions for the authors of the journal on the website of the Revista de Ciencias Médicas de Pinar del Río.

PEER EVALUATION PROCESS

The magazine **Revista de Ciencias Médicas de Pinar del Río** follows the policy of double-blind peer review of scientific articles submitted by authors, who comply with publication standards. In all cases, this review process protects both the authors and the experts who review the manuscripts, maintaining special care with established ethical standards and avoiding conflicts of interest. The process will be carried out by reviewers external to the editors of the magazine, and will be in charge of specialists in the corresponding topics. Once the article is accepted into the editorial process, the evaluation will begin with at least 2 referees.

The manuscripts will be reviewed anonymously by two experts in the object of study and/or methodology used. In the event that the experts have differing opinions, a third expert will be assigned. Reviewers have a period of seven (7) days to accept or reject the review of the articles, and a period of 14 days from the submission of the request to complete the review process.

However, **Revista de Ciencias Médicas de Pinar del Río** it is aligned with Open Science, which is why open peer review practices are conveniently used to promote transparency in the editorial and scientific communication process. For this, the consent of the parties involved (authors and reviewers) is requested.

The editorial staff of the journal will keep the authors informed of the works received and their subsequent acceptance or not to continue in the process, and they will be able to know the moment in which they are in it; for this the OJS system will be used. The editorial team of the magazine reserves the right to reject articles that it does not deem appropriate for publication.

In all cases, the editorial committee will consider the value of the proposed works for the development of the National Health System, regardless of the national or foreign origin of the authors or their membership in one organization or another.

OF THE EDITORIAL PROCESS WITH THE AUTHORS

To publish in the journal, the main author and/or co-authors must be registered. The manuscript, within ten (10) days from its entry into the system, must define its ACCEPTANCE or REJECTION to the review process. Exceptionally, up to twenty (20) additional days will be available, depending on its complexity, for expert consultations.

Once the review process begins, there is 90 days for the editorial process, which can be suspended in case of non-response by the author/co-authors to the referee's comments or communications from the editors. The extension of the deadline may be a cause for rejection mainly due to the loss of validity of the selected topic, its relevance or the timeliness of its appointments.

After a period of 100-120 days after receiving the article, it will be scheduled to be published in an issue of the journal according to the editorial decision.

The possibility of an article proposal being accepted depends on two main aspects: the adequate scientific level of the information it offers, and a correct structure of the writing according to the presentation, scientific style, that is, the substance (what is said). and the form (how to say it) and the bioethical aspects, which will define its quality for the expected final decision.

Revista de Ciencias Médicas de Pinar del Río it does not contain or accept advertising materials, it is not responsible for the opinions or criteria of the authors, nor does it accept works that have been previously published or are under the consideration of the Editorial Board of another national or foreign magazine. The publication rules must be consulted before submitting an article online in section policy.

FILE

We have 3 means for the preservation of your publications (last update July 1, 2024):

1. **Internally**, has storage on external hard drives that update their content quarterly.
2. **Long term preservation**, This journal uses the LOCKSS system to create an archive distributed among participating libraries, allowing these libraries to create permanent archives of the journal for preservation and restoration purposes. **The Keepers Registry.**
3. The Journal of Medical Sciences of Pinar del Río is governed by the current digital data preservation policy established by the Editorial of Medical Sciences (ECIMED) with the National Information Center for Medical Sciences (Infomed)

CONFLICTS OF INTEREST

Authors must declare the presence or absence of conflicts of interest in relation to the research presented.

A conflict of interest exists when an author (or the institution to which they belong), reviewer or editor have personal or financial relationships that may interfere or influence in relation to the preparation, evaluation or publication of a manuscript.

The financial cause is the most common among conflicts, but academic rivalry or intellectual passion can be observed. If there is a conflict of interest, it must be immediately reported in writing to the director of the Revista de Ciencias Médicas de Pinar del Río.

AUTHORSHIP CONTRIBUTION

All authors must declare their participation according to the CRediT 2020 methodology

EXAMPLE:

ABC: participated in the conceptualization, research, project administration, supervision, visualization, writing - original draft, writing - review and editing.

JOP: participated in the conceptualization, research, visualization, writing - original draft, writing - review and editing.

YRR: participated in the conceptualization, research, writing - original draft.

All authors approved the final version of the manuscript.

CONTRIBUTOR ROLES ACCORDING TO CREDIT METHODOLOGY.

- **Conceptualization:** Ideas; formulation or evolution of general research goals and objectives.
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CONTACT

Revista de Ciencias Médicas de Pinar del Río

Provincial Information Center for Medical Sciences.
Pinar del Río University of Medical Sciences.
Central Highway Km 89. Pinar del Río. CP: 20200.
Pinar del Río, Cuba.
Telephone: (+53) 48762481
URL: <http://www.revcmpinar.sld.cu>
Email: magazineucmpinar@infomed.sld.cu

Director-editor

Dr. Jadier Wong Silva

Mail: jadierwongsilva@gmail.com